

The participants will receive information about:

1. The instructors, administrative personnel and other participants.
2. Logistics for the course.
3. The purpose, objectives and methodology of the course.

4. Course agenda, unit activities, evaluation and workbook.
5. The purpose of exercises in emergency and disaster management.

Purpose

To provide emergency and disaster management organisations with tools and a process to evaluate the status and validity of their plans, organisational relationships, capabilities and strategies.

Performance Objective

Given country information, participants will work in groups of 6 to 8 members to design, prepare, conduct and evaluate an emergency/disaster management exercise for a given situation.

The exercise will be completed within a specified time and will follow the concepts, process and procedures presented in this course.

Some ways in which we will achieve the Objectives of the Course:

1. Appropriate exercises will be used for given situations.
2. Exercises will be designed to meet stated outcomes.
3. The resources necessary to conduct the exercises will be identified by participants and sources indicated.

Cont.

4. A method to evaluate the results of the exercises will be included.
5. Actions, process, deficiencies and needs will be documented.
6. Information will be included on how others might adapt and use the exercise incorporating the exercise management process.

Cont.

7. The completed package will include an outline of training required by exercise management staff.
8. Suggestions for marketing exercises to agencies and key individuals will be included.
9. Suggestions will be included as to how exercise outcomes may be applied.

Exercise

A controlled, scenario driven, simulation of real activities/ events for the purpose of testing, training and evaluating.

Purposes for Exercises

- Test/evaluate plans
- Determine Planning Needs
- Training
- Demonstration

Test/Evaluate Plans

Arrangements, resources and training are employed in an exercise to determine if the plans are valid, the resources adequate and the personnel trained.

Determine Planning Needs

Situations are created and simulated to see what the problems are and what should be included in the plan.

Training

Simulated situations are used to provide on-the-job opportunities for personnel to be trained in their role and in the tasks they are to perform in a real event.

Demonstration

A simulated activity or role-play used to demonstrate or explain to others how an organisation would perform in the case of a real event.